



Larry Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Mary Pat Seurkamp, Ph.D.
Chair

James D. Fielder, Jr., Ph.D.
Secretary

October 15, 2021

SENT VIA EMAIL ONLY

Shanay Dudley
Director
Topcurl Beauty Academy
12164 Central Avenue, Suite 200
Bowie, Maryland 20721

RE: New Program Approval:
Esthetics

Dear Ms. Dudley,

Based upon the information submitted to the Maryland Higher Education Commission and reviewed by Commission staff, approval is granted to Topcurl Beauty Academy, Shanay Dudley, Director, to offer the following program:

Esthetics – 600 clock hours

The maximum number of students to be enrolled in any one session of the Esthetics program is 8. The maximum number of students to be enrolled in all Esthetics program sessions at any point in time is 8. The maximum student:instructor ratio for all theory, practical, and clinical sessions of the program is 8:1.

In accordance with COMAR 13B.01.01.19C(4)(b), the current financial guarantee issued by Capitol Indemnity Corporation (Bond No. BE1900231) for \$285,000.00 would sufficiently cover the total tuition liability of \$279,440.00 (See Table 1).

Please keep the Commission apprised of any significant information relating to the program as well as to the overall operation of Topcurl Beauty Academy. Your cooperation is appreciated.

Sincerely,

Dr. James D. Fielder
Secretary

JDF/AW

Enclosures: Topcurl Beauty Academy – New Program Application (Esthetics)

Esthetics Curriculum Approval Letter
Topcurl Beauty Academy Financial Guarantee
Topcurl Beauty Academy Catalog
Topcurl Beauty Academy Enrollment Agreement
Topcurl Beauty Academy Account Card
Topcurl Beauty Academy Transcript

cc: Emily A. A. Dow, Ph.D., Assistant Secretary, Academic Affairs, MHEC
Trish Gordon McCown, Director of Academic Affairs, MHEC
Ashley Wallace, Ph.D., Associate Director, Career & Workforce Education, MHEC
Eric Jackson, Education Analyst, Career & Workforce Education, MHEC
Soma R. Kedia, Esq., Assistant Attorney General, OAG
Nicole Fletcher, Deputy Director, Maryland State Board of Barbers and
Cosmetologists